# Accessing Your my.BigTimberMedia.com Library

Welcome to the my.BigTimberMedia.com hosted eBook platform!

Below you will find basic instructions for navigating your eBook library. In January 2022, we updated the platform design and added some new features, so if you are a returning customer, make sure you check out the changes. And if you are a new customer, use the instructions below to get yourself acquainted with the basic features of our user-friendly platform. Happy reading!

Begin by opening your favorite browser and typing in the address my.bigtimbermedia.com.



Q Search Google or type a URL

Next, enter your unique username and password to log into your library. If you forgot your password, click the Password Help link!





## Welcome back!

sign in to continue

Username

myusername

Password

.....

Password Help

Sign In

### You are now on the Home Page of your eBook library. (Admin features on the Home Page will be explained in the Admin Features section.)



Animation

Ariana Grande

Around the World Right Now

From this screen, you can search your library by Subject, Reading Level or Language using the drop-down menus on the left side of the screen.

The numbers in parenthesis are the number of books in your library that correlate with each specific subject, reading level or language.

27 - 16 C		
Subject -	Subject +	Subject +
Animals (10)	Reading level -	Reading level +
Arts & Activities (3)		_
Biographies (10)	Grades PreK-2 (47)	Language -
Careers (6)	<u>Grades 3-5</u> (48)	English (158)
Character Ed (6)	Grades 6-8 (27)	
Current Evente /0)	<u>Grades 9-12</u> (38)	French (2)
Reading level +	Language +	
Language +		

You can also use the Search or Advanced Search features to find the book(s) you are looking for.

Type a book title or keyword into the search bar for a quick, general search. Or, use the Advanced Search to enter more specific information like author or copyright year.

Search	Q		Advanced Search
Advanced Search		Advanced Search Fill in the search	h form below to find a specific book or series
		Title	
		Author	
		Series	
		Subject	ALL
		Grade Range ATOS Level	ALL
		Copyright Year	
			SEARCH

The Home Page also shows the books in your library by cover (alphabetized), so you can search by scrolling through the covers, too!

Use the numbers at the bottom of the page to jump to a new page of book covers.



Once you have located the eBook you want to read, click on the cover image or the title. This will open the eBook's description page. It will also reveal the "Open eBook" button.

If you are an administrator on your account, it will also reveal the "Add to Collection" button. (more info on this feature located under the Admin Features)



VIEW ALL VIEW COLLECTIONS

Library / A Career in Civil Engineering



### A Career in Civil Engineering





Men and women interested in designing and building bridges, ships, highways, dams, airports, or other large-scale projects people use every day can find nearly endless opportunities in civil engineering. A civil engineering career can take you to the top of a skyscraper, to the middle of the ocean, to an underground tunnel, and to one day, perhaps, a colony on Mars. What the job entails, what it pays, and future prospects are discussed along with insights from industry insiders.

ISBN: 978-1-68282-346-0 Author: James Roland Format: Hosted eBook Publisher: ReferencePoint Press Copyright: 2019 Series/Set: Careers in Engineering Grade Range: 9-12

### The description page provides...

- a larger image of the eBook cover
- a summary of the eBook
- ISBN
- Author
- Publisher
- Copyright
- series name
- grade range

Since some publishers provide additional metadata, you may also find the ATOS level or Dewey in this section.

Click on the "Open eBook" button and the eBook will open in a new window.



Using the buttons in the navigation bar(s) along the bottom of the book screen or the arrows at either side of the screen, you can ...

- Flip through the pages of the book
- Zoom In
- Open the Thumbnails
- Open a Table of Contents
- Bookmark
- Start a Slideshow
- Annotate
- Print
- Expand to Full Screen
- Select Text

You can also search the book by typing words into the Search box in the upper right corner of the page.

Please note... The publisher determines which navigation features are included in each eBook so available features will vary by publisher.

To close the eBook... just close the tab and you will be returned to your original search page.

To return to the Home Page ... just click on the my.BigTimberMedia.com logo or the View All link.

#### **View Collections**

The administrator of your account has the ability to create unique Collections using the eBooks in the account. Active Collections in the account can be found by clicking the View Collections link.



Click on a **Collection** to view the titles that are in the Collection.



To return to the Home Page ... just click on the my.BigTimberMedia.com logo or the View All link.

#### The Message Board

The administrator of your account has the ability to create Messages for any user to view. To see the Messages in your account, click the Message Board icon to open.



Messages, by default, are listed newest on the top, oldest on the bottom. However, the admin on your account can rearrange the notes, if needed. Notes are dated.

The Message Board might contain...

- Messages about a specific class, project or book.
- Link(s) to outside websites or material.
- Due dates or important updates from a specific teacher.

Only administrators on the account can create Messages.

To return to the Home Page ... just click on the my.BigTimberMedia.com logo.

Happy Reading!